

REQUEST FOR PROPOSAL

Title of Materials:

Submersible Pump and accessories

Date: 13 June 2024



**Nepal Water for Health (NEWAH)
Province Office, Sindhuli**

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1. Request for Proposal (RFP)



Nepal Water for Health (NEWAH)

Province Office, Sindhuli

Phone no: 047-520238

INVITATION FOR SEALED QUOTATION FOR SUBMERSIBLE PUMP & ACCESSORIES

Date of first publication: 13 June 2024

Nepal Water for Health (NEWAH) is seeking competitive sealed proposals (Technical and Financial) from qualified Firm/ Organization for the purpose of providing Water Lifting Submersible Pump and Accessories for Water Sanitation and Hygiene project carrying out by NEWAH, Province Office, Sindhuli. The eligible firm/organization are requested to submit the technical and financial proposals in a **SEALED ENVELOPE** with a cover letter to “**The Procurement Committee**”, Nepal Water for Health (NEWAH), Province Office, Kamalamai Municipality -5, Madhutar, Sindhuli by **17.00 PM, 19 June 2024**.

Note: TOR and others form and required information shall be access from NEWAH Websites, Technical and Financial Proposal (Water Lifting Submersible Pump and Accessories) FY 2023/24.

Section: 1

Term of Reference (ToR)	
1, Specific responsibility	<p>1.1 The firm/Organization shall be responsible for:</p> <ul style="list-style-type: none"> • Providing an Indian brand submersible pump, their accessories and installation of the system at project site, as per the specification mentioned in Financial Proposal.
2, Eligible bidder	<p>2.1 This Request of Proposal is open to all registered or eligible local manufacturers or Suppliers.</p> <p>2.2 Eligible and competent bidder must submit the documents as specified in Section 4: Eligibility and Technical Evaluation and Qualification Criteria (EQC) along with the bid as a part of technical proposal.</p>
3, Bidding condition and no conflict of interest among the bidders	<p>3.1 A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified.</p> <p>A Bidder may be considered to be in conflict of interest with one or more parties in the bidding process if any of, including but not limited to, the following apply:</p> <p>(a) they have controlling shareholders in common; or</p> <p>(b) they receive or have received any direct or indirect subsidy from any of them; or</p> <p>(c) they have the same legal representative for purposes of this bid; or</p> <p>(d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or improperly influence the Bid of another bidder or influence the decisions of the Purchaser regarding this bidding Process.</p>
4. Condition of Work and time line.	<p>4.1 Selected bidder shall visit the location to install the submersible pump and accessories at site, visit of the observation of the site before installation is necessary and if so the visit cost and installation costs shall be the liabilities of the supplier.</p> <p>4.2. All the work at 4 project site must be completed by 20 July 2024 including the completion report and submission of the invoices accordingly.</p>
5. Requirements and documents submission	<p>The firm/organization needs to have the following experience:</p> <ul style="list-style-type: none"> • Experience of supply and installation of Submersible pump and the accessories. • Ability of working with coping with rural local community. <p>Submission of below documents is must mandatory:</p> <ul style="list-style-type: none"> • Company registration • VAT Registration • Tax clearance certificate of 2079/2080. • Experience letter of specific experience on supply and installation of Submersible pump.
6. Deadline for submission of bids	<p>6.1, Bidding documents shall be sent to the Purchaser at the address no later than the time and date specified in the Bid Data Sheet (BDS).</p> <p>6.2 The Purchaser shall not consider any Bid that arrives after the deadline for submission of proposals. Any Bid/proposal received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected, and returned unopened.</p> <p>6.3 If the last date of purchasing, submission, and opening falls on the purchaser holiday then the next working day shall be considered the last day</p>
7. Goods Delivery, installation & reporting	<p>7.1 All the delivered materials must comply the quality and specification mentioned in the specification section mentioned in financial proposal.</p> <p>7.2 The bidder must ensure the proper packing and safeguarding from damage of goods during supply.</p>
8. Payment	<p>8.1 Payment will be made after 15 days of verification and acceptance of documents</p>

	<p>(Purchase Order, Valid Tax Invoice, Chalan, and Goods Received Note) submitted by the Bidder.</p> <p>8.2 Payment can be made full or partial as per the availability of the fund.</p>
9. Applicable law	9.1 The Contract shall be interpreted in accordance with the laws of Nepal.
10. Supervision	<p>10.1 The external firm/organization will be under the supervision of the WASH Section of NEWAH, Sindhuli and in close consultation with NEWAH Admin Section.</p> <p>10.2 The work completed must be submitted with brief report by the supplier and will be ensure by the brief observation by the WASH Section of NEWAH, Sindhuli.</p>
11. Rights	11.1 The NEWAH reserves the right to reject or cancel any proposal without showing any reason whatsoever.
12. Deadline Submission of Proposal	12.1 The eligible firm/organizations are requested to submit the technical and financial proposals in a SEALED ENVELOPE with a cover letter to “ The Procurement Committee ”, Nepal Water for Health (NEWAH), Kamalamai Municipality 5, Madhutar, Sindhuli by 17.00 PM, 19 June 2024 .

Section: 2.
Letter of Submission
Technical and Financial Proposal Submission

Date:

To:
Procurement Committee,
Nepal Water for Health (NEWAH),
Kamalamai Municipality 5, Sindhuli

Subject: Submission of Technical and Financial Proposal

Dear Sir:

We, the undersigned, offer to supply Submersible Pump and Accessories as place mentioned in Terms of Reference (ToR) published from NEWAH and in accordance with your Request for Proposals (RFP) dated **June 13, 2024**. We are hereby submitting our Technical and Financial Proposal, in a sealed envelope.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the tasks related to the assignment no later than the expected date for the commencement.

Yours sincerely,

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Firm/Service Provider: _____

Address: _____

Contact information (phone and e-mail): ____

SECTION: – 3

**TECHNICAL PROPOSAL
Firm/Organization’s Information and Experience**

A – About Firm/Organization

Provide a brief description of the background and company profile of your firm/organization and along with this attach the **Company registration, VAT Registration, Tax clearance Certificate of 2079/2080 and Relevant working experience at least specific task.**

B – Firm/Organization’s Experience

Provide the details of your firm’s experience in the table below.

Duration	Assignment name & brief description of main deliverables/outputs	Name of Client & Assignment	Approx. Contract value (in NPR) / Amount paid to your firm	Role on the Assignment

DESCRIPTION OF SUPPLY, PROCEDURE, AND WORK PLAN FOR PERFORMING THE SUPPLY & INSTALLATION :

In this section, the supplier should provide the work plan for performing the services.

- Verify site & recheck vertical height.
- Design & submit with brief estimation.
- Supply materials after electrical main line work completion
- Installation & submit brief report on installation and discharge.

No	Activity	Date	
		From	To
1			
2			
3			
4			

SECTION: 4

Financial Proposal
Breakdown of Remuneration and other expenses
for
Sealed quotation for Submersible pump & accessories

S. N.	Project Name	(1) Remuneration					
		Description	Specification	Unit	Quantity	Unit Cost	Cost [NPR]
(1) Required item description							
1	Barundevi School WASH Project, Kamalamai Ward – 4, Sindhuli	Submersible Pump with Control Panel Board and required accessories, transportation and installation cost	1 HP (Indian brand) for 1264 Ltr/Hr., 43 Mtr Vertical height, 360 Mtr pipe length, 32mm PN 10 HDPE pipe	Set	1		
2	Kodar Thulochaur WASH Project, Banepa M. Ward – 3, Kavre.	Submersible Pump with Control Panel Board and required accessories, transportation and installation cost	2 HP (Indian brand) with panel board for 3840 Ltr/Hr., 48 Mtr Vertical Height, 186 Mtr. Pipe length, 63 mm PN 16 HDPE pipe	Set	1		
3	Sikhar Kateri WASH Project, Sunkoshi Ward – 3, Sindhuli.	Submersible Pump with Control Panel Board and required accessories, transportation and installation cost	1 HP (Indian brand) with panel board for 1850 Ltr/Hr., 39 Mtr Vertical Height, 270 Mtr. Pipe length, 32 mm PN 10 HDPE pipe	Set	1		
4	Dhungre Bhanjyang WASH Project, Kamalamai Ward – 2, Sindhuli	Submersible Pump with Control Panel Board and required accessories, transportation and installation cost	1 HP (Indian band) for 440 Ltr/Hr., 45 Mtr Vertical Height, 260 Mtr. Pipe length, 25mm PN 12.5 HDPE pipe	Set	1		
5	Dry wire (Flat cable)		6 mm	Meter	1		
	Total of (1)						
(2) Indirect Local Tax Estimates							
N o.	Type of Tax			Percentage	Cost		
1	VAT			13%			
	Total of (2)						

**NEPAL WATER FOR HEALTH (NEWAH)
Province Office, Sindhuli**

FMR-23-SDF

**Self-Declaration submission for
Enlisting of suppliers list for the supply of goods & services**

Nepal Water for Health (NEWAH)

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Nepal

Dear Sir / Madam

We hereby declare that we are legally eligible to participate in the supply of goods and Services. We have not been penalized from any entity in our business during last three years and we do not have any Conflict of Interest in the said assignment.

In this category, We also confirm that we:

- Have not submitted application for enlisting supplier list in partnership or association with any other suppliers.
- Do not have any personal or financial interest with any staff member at NEWAH.
- Have not been engaged or associated with any kind of terrorism act.
- Have not enforced child labor.
- Endeavor to use local / national human and material resources as far as practical.

Signature:

Name:

Designation:

For and on behalf of: